

IN THE CHILLICOTHE MUNICIPAL COURT
CHILLICOTHE, OHIO

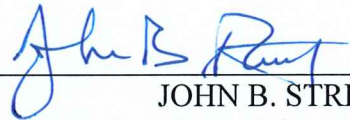
IN THE MATTER OF THE COURT RULES
FOR CRIMINAL, TRAFFIC AND CIVIL CASES
IN THE CHILLICOTHE MUNICIPAL COURT

CVH2500000

IN THE MATTER OF THE FIXING OF
COURT COSTS IN THE CHILLICOTHE
MUNICIPAL COURT, CHILLICOTHE, OHIO

ENTRY PURSUANT TO
R.C. 1901.26

Pursuant to the authority of Section 1901.26 of the Ohio Revised Code, it is the rule of this Court and is hereby ORDERED that the following schedule of costs be effective **September 1, 2025**. Costs listed herein will be effective for all proceedings filed on or after September 1, 2025.



JOHN B. STREET
Administrative & Presiding Judge
Chillicothe Municipal Court

CRIMINAL/TRAFFIC CASES

Criminal Violations \$100.00

Local costs	35.00
Due pursuant to ORC Section 2743.70	9.00
-Reparations Fund-	
Due pursuant to ORC Section 2949.091	20.00
-Indigent Defense Support Fund-	
Due pursuant to ORC Section 1901.261	15.00
-Court Computer Fund-	
Due pursuant to ORC Section 1901.26(B)	21.00
-Court Special Projects Building Fund-	

Traffic Moving Violations \$110.00

Local costs	35.00
Due pursuant to ORC Section 2949.094	10.00
-Moving Violation statute-	
Due pursuant to ORC Section 2743.70	9.00
-Reparations Fund-	
Due pursuant to ORC Section 2949.091	20.00
-Indigent Defense Support Fund-	
Due pursuant to ORC Section 1901.261	15.00
-Court Computer Fund-	
Due pursuant to ORC Section 1901.26(B)	21.00
-Court Special Projects Building Fund-	

Traffic Non-moving Violations \$ 70.00

Local costs	29.00
Due pursuant to ORC Section 2949.091	10.00
-Indigent Defense Support Fund-	
Court Computer Fund	13.00*
Court Building Fund	18.00**

+Mandatory appearance fee where applicable 25.00

Each additional offense within a case

Moving violation	30.00
Non-moving violation & Criminal	20.00

*Due pursuant to ORC Sec. 1901.261

**Due pursuant to ORC Sec. 1901.26(B)

A.L.S. hearing	\$ 8.00
Appeal - filing and indexing	175.00
Ross County Common Pleas Court	135.00
Local costs	27.00
Court Computer Fund	13.00*
Court Reporters' fee for preparation of transcript (per page):	
- with 30+ days notice	6.00
- due between 30 and 8 days	6.75
- due 7 days or less	8.25
Bond or Recognizance @ Court (each)	3.00
Certified copy under seal of court (per page, payable in advance)	1.00
Commit/Release to jail or workhouse	3.00
Copies per page, not certified, payable in advance:	.05
Computer printout	.10
By fax	.25
(plus postage if applicable)	
Credit card convenience fee	3.0% (\$0.95 minimum)
Day Reporting Program application	170.00
(Fee paid at time of filing)	
(Excludes \$25 Public Defender fee where applicable)	
Dismissal	1.00
Driving Privileges petition and permit	35.00
(Fee paid at time of filing)	
-Amended petition	8.00
Execution for costs	1.00
Forfeiture Release or	
Vehicle Registration Block Release	25.00
Hearing or Trial (each)	8.00
Ignition Interlock Fee	5.00

*Due pursuant to ORC Sec. 1901.261

Juror fees (per day)	
- Per person seated as a juror	\$ 20.00
- Per person summoned for jury service, present for voir dire, but not seated	10.00
Late fee (per case) on waiverable offenses -	15.00
License suspension on drug offense	15.00
Mailing	
-Certified	8.25
-Restricted	10.00
-Ordinary/Certificate of mailing	3.00
Minor Traffic Offense Diversion Program Application (Fee paid at time of filing)	35.00
Personal service by bailiff or party acting on behalf of Court (other than Ross Co. Sheriff) per address, per case	20.00
Praecipe for subpoena (each)	3.00
Public Defender Application fee	25.00
Restricted license plates order	15.00
Returned check or reversed charge card transaction fee	25.00
Sheriff's fee on commitment	5.00
Underage Alcohol Diversion Program Application (Fee paid at time of filing-includes sealing record)	200.00
Vehicle Immobilization and/or Forfeiture order	50.00
Vehicle Immobilization Waiver	50.00
Warrant to arrest/Capias	3.00
Witness fees - full day	12.00
- half day	6.00
- mileage (round trip per mile)	.50½

PROBATION FEES

Due pursuant to Section 2951.021 Municipal Court Probation Services Fund (Per case for all defendants on probation)	\$ 50.00
Monthly reporting fee	\$ 10.00

All Orders of restitution shall be assessed a five percent (5%) fee in addition to the total amount of restitution.

CIVIL/SMALL CLAIMS CASES
^^ALL COSTS MUST BE PRE-PAID^^

(Indigent litigants see ORC §2323.311)

Civil action filing fee (other than Evictions) \$110.00

Local costs	48.00
Due pursuant to ORC Section 1901.26(C)	26.00
-Legal Aid Fund-	
Due pursuant to ORC Section 1901.261	15.00
-Court Computer Fund-	
Due pursuant to ORC Section 1901.26(B)	21.00
-Court Special Projects Building Fund-	

Additional defendant (each)	10.00
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Eviction filing fee \$155.00

1 or 2 defendants, one address, including ordinary
mail and personal service and/or certified mail

Local costs	93.00
Due pursuant to ORC Section 1901.26(C)	26.00
-Legal Aid Fund-	
Due pursuant to ORC Section 1901.261	15.00
-Court Computer Fund-	
Due pursuant to ORC Section 1901.26(B)	21.00
-Court Special Projects Building Fund-	

Additional defendant (each)	10.00
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Writ of Restitution (Red-tag)

- City (Praeipe for Writ + Personal service)	35.00
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- Ross County (outside city limits) (Praeipe for Writ + Personal service)	60.00
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Set-Out (Deposit)	90.00
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(Refunded if set-out canceled at least 1 hour before scheduled time.)

Note: This fee is for bailiff supervision ONLY. Landlord is solely responsible for hiring and paying movers. If more than 3 hours are required to complete set-out, an additional fee of \$30.00 per hour shall be required.

<u>Small Claims filing fee (\$6000.00 maximum claim)</u>		\$ 75.00
Local costs	28.00	
Due pursuant to ORC Section 1901.26(C)	11.00	
-Legal Aid Fund-		
Due pursuant to ORC Section 1901.261	15.00	
-Court Computer Fund-		
Due pursuant to ORC Section 1901.26(B)	21.00	
-Court Special Projects Building Fund-		
Additional defendant (each)		10.00
Transfer from Small Claims to Civil division		35.00
Additional Party Complaints		100.00
Amended Complaint - Civil		25.00
- Small Claims		15.00
Each additional defendant on Amended Complaint		10.00
Appeal - filing and indexing		175.00
Ross County Common Pleas Court	135.00	
Local costs	27.00	
Court Computer Fund	13.00*	
Court Reporters' fee for preparation of transcript (per page):		
- with 30+ days notice		6.00
- due between 30 and 8 days		6.75
- due 7 days or less		8.25
Appraisal fee (per appraisal)		100.00
Bank Attachment		56.00
Local costs	40.00	
Court Computer Fund	15.00*	
Bank	1.00	
Bond or recognizance @ Court (each)		3.00
Certified copy under seal of court (per page)		1.00
Certificate of Judgment		30.00
Local costs	15.00	
Court Computer Fund	15.00*	

*Due pursuant to ORC Sec. 1901.261

Cognovit (Judgment by confession)		\$ 45.00
Local costs	30.00	
Court Computer Fund	15.00*	
Contempt motion		40.00
Copies per page, uncertified, payable in advance:		
Photostatic		.05
Computer printout		.10
By fax		.25
(plus postage if applicable)		
Counterclaim	- Civil	50.00
	- Small Claims	30.00
Cross Claim		50.00
Debtors exam		55.00
Local costs	40.00	
Court Computer Fund	15.00*	
Dog Designation Appeal		50.00
(Deposit refunded if appeal is in favor of petitioner)		
Driving Privileges petition and permit		35.00
(Fee paid at time of filing)		
-Amended petition		8.00
Executions (money only)		65.00
Local costs	50.00	
Court Computer Fund	15.00*	
Exemplified Judgment		15.00
Expungement/Record Sealing		
<u>Conviction</u>		100.00
<u>Non-conviction</u> (Local Costs only)		50.00
Garnishment		95.00
Local Costs	80.00	
Court Computer Fund	15.00*	

**Due pursuant to ORC Sec. 1901.261*

Hearing or Trial (each)		\$ 8.00
Jury Trial (deposit)		450.00
Juror fees (per day)		
- Per person seated as a juror	20.00	
- Per person summoned for jury service, present for voir dire, but not seated	10.00	
Mailing		
-Certified		8.25
Over-sized/over-weight (>10 pgs.)		11.00
-Restricted (additional)		10.00
-Ordinary and/or Certificate of mailing		3.00
Over-sized/over-weight		5.00
Motions (other than set out below), Continuances		8.00
-to Modify Judgment		30.00
Local Costs	15.00	
Court Computer Fund	15.00*	
-to Vacate Judgment		30.00
Local Costs	15.00	
Court Computer Fund	15.00*	
-to Transfer (jurisdiction from/to Chillicothe Municipal Court)		50.00
Personal service by Bailiff (per address, maximum 3 attempts)		
- Chillicothe City limits		25.00
- Ross County		50.00
Praeipce for Writ of Execution/Restitution		10.00
Replevins		140.00
Local costs	78.00	
Court Computer Fund	15.00*	
Court Building Fund	21.00**	
Legal Aid Fund/ORC Section 1901.26(C)	26.00	
Returned check charge		25.00

*Due pursuant to ORC Sec. 1901.261

**Due pursuant to ORC Sec. 1901.26(B)

Revivor of Judgment		\$ 65.00
Local costs	50.00	
Court Computer Fund	15.00*	
Sheriff's fees		
Commitment		5.00
Service of warrant to arrest		10.00
Service of subpoena (additional fee for mileage)		6.00
Taking a prisoner before a judge or court (per diem)		5.00
Subpoenas and/or capias (each)		3.00
Substitution of Party		30.00
Witness fees (Deposit required with praecipe)		
- full day		12.00
- half day		6.00
- mileage (round trip, per mile)		.50½
Writ of Execution (Levy)		250.00
-Publication fees shall be paid directly to Publisher by requesting party.		
-Only actual costs will be assessed.		
-Any money remaining on deposit will be refunded to payee.		

*Due pursuant to ORC Sec. 1901.261