

**CIVIL/SMALL CLAIMS CASES**  
**^^ALL COSTS MUST BE PRE-PAID^^**

(Indigent litigants see ORC §2323.311)

Civil action filing fee (other than Evictions)	\$110.00
-Additional defendant (each)	10.00
Eviction filing fee	\$155.00
-1 or 2 defendants, one address, including ordinary mail and personal service and/or certified mail	
-Additional defendant (each)	10.00
Writ of Restitution (Red-tag)	
- City (Praeipe for Writ + Personal service)	35.00
- Ross County (outside city limits) (Praeipe for Writ + Personal service)	60.00
Set-Out (Deposit)	90.00
(Refunded if set-out canceled at least 1 hour before scheduled time.)	
<b><u>Note:</u> This fee is for bailiff supervision ONLY. Landlord is solely responsible for hiring and paying movers. If more than 3 hours are required to complete set-out, an additional fee of \$30.00 per hour shall be required.</b>	
Small Claims filing fee (\$6000.00 maximum claim)	\$ 75.00
-Additional defendant (each)	10.00
Transfer from Small Claims to Civil division	35.00
Additional Party Complaints	\$100.00
Amended Complaint - Civil	25.00
- Small Claims	15.00
-Additional defendant on Amended Complaint (each)	10.00
Appeal - filing and indexing	175.00
Court Reporters' fee for preparation of transcript (per page):	
- with 30+ days notice	6.00
- due between 30 and 8 days	6.75
- due 7 days or less	8.25
Appraisal fee (per appraisal)	100.00

Bank Attachment	\$ 56.00
Bond or recognizance @ Court (each)	3.00
Certified copy under seal of court (per page)	1.00
Certificate of Judgment	30.00
Cognovit (Judgment by confession)	45.00
Contempt motion	40.00
Copies per page, uncertified, payable in advance:	
Photostatic	.05
Computer printout	.10
By fax	.25
<b>(plus postage if applicable)</b>	
Counterclaim           - Civil	50.00
- Small Claims	30.00
Cross Claim	50.00
Debtor's exam	55.00
Dog Designation Appeal	50.00
(Deposit refunded if appeal is in favor of petitioner)	
Driving Privileges petition and permit	35.00
<b>(Fee paid at time of filing)</b>	
-Amended petition	8.00
Executions (money only)	65.00
Exemplified Judgment	15.00
Expungement/Record Sealing	
<u>Conviction</u>	100.00
<u>Non-conviction</u> (Local Costs only)	50.00
Garnishment	95.00
Hearing or Trial (each)	8.00

Jury Trial (deposit)	\$450.00
Juror fees (per day)	
- Per person seated as a juror	20.00
- Per person not seated	10.00
Mailing	
-Certified	8.25
Over-sized/over-weight (>10 pgs.)	11.00
-Restricted (additional)	10.00
-Ordinary and/or Certificate of mailing	3.00
Over-sized/over-weight	5.00
Motions (other than set out below), Continuances	8.00
-to Modify Judgment	30.00
-to Vacate Judgment	30.00
-to Transfer (jurisdiction from/to Chillicothe Municipal Court)	50.00
Personal service by Bailiff (per address, maximum 3 attempts)	
- Chillicothe City limits	25.00
- Ross County	50.00
Praeipce for Writ of Execution/Restitution	10.00
Replevins	140.00
Returned check charge	25.00
Revivor of Judgment	65.00
Sheriff's fees	
Commitment	5.00
Service of warrant to arrest	10.00
Service of subpoena (+ additional fee for mileage)	6.00
Taking a prisoner before a judge or court (per diem)	5.00
Subpoenas and/or capias (each)	3.00
Substitution of Party	30.00
Witness fees (Deposit required with praeipce)	
- full day	12.00
- half day	6.00
- mileage (round trip, per mile)	.50½

Writ of Execution (Levy)

\$250.00

- Publication fees shall be paid directly to Publisher by requesting party.
- Only actual costs will be assessed.
- Any money remaining on deposit will be refunded to payee.