

CIVIL/SMALL CLAIMS CASES
^^ALL COSTS MUST BE PRE-PAID^^

(Indigent litigants see ORC §2323.311)

<u>Civil action filing fee (other than Evictions)</u>		\$110.00
Local costs	48.00	
Due pursuant to ORC Section 1901.26(C)	26.00	
-Legal Aid Fund-		
Due pursuant to ORC Section 1901.261	13.00	
-Court Computer Fund-		
Due pursuant to ORC Section 1901.26(B)	23.00	
-Court Special Projects Building Fund-		
 Additional defendant (each)		 10.00
 <u>Eviction filing fee</u>		 \$155.00
1 or 2 defendants, one address, including ordinary mail and personal service and/or certified mail		
 Local costs	 93.00	
Due pursuant to ORC Section 1901.26(C)	26.00	
-Legal Aid Fund-		
Due pursuant to ORC Section 1901.261	13.00	
-Court Computer Fund-		
Due pursuant to ORC Section 1901.26(B)	23.00	
-Court Special Projects Building Fund-		
 Additional defendant (each)		 10.00
 Writ of Restitution (Red-tag)		
- City (Praeipie for Writ + Personal service)		35.00
- Ross County (outside city limits)		60.00
(Praeipie for Writ + Personal service)		
 Set-Out (Deposit)		 90.00
(Refunded if set-out canceled at least 1 hour before scheduled time.)		
<u>Note:</u> This fee is for bailiff supervision ONLY. Landlord is solely responsible for hiring and paying movers. If more than 3 hours are required to complete set-out, an additional fee of \$30.00 per hour shall be required.		

<u>Small Claims filing fee (\$6000.00 maximum claim)</u>		\$ 75.00
Local costs	28.00	
Due pursuant to ORC Section 1901.26(C)	11.00	
-Legal Aid Fund-		
Due pursuant to ORC Section 1901.261	13.00	
-Court Computer Fund-		
Due pursuant to ORC Section 1901.26(B)	23.00	
-Court Special Projects Building Fund-		
Additional defendant (each)		10.00
Transfer from Small Claims to Civil division		35.00
Additional Party Complaints		100.00
Amended Complaint - Civil		25.00
- Small Claims		15.00
Each additional defendant on Amended Complaint		10.00
Appeal - filing and indexing		175.00
Ross County Common Pleas Court	135.00	
Local costs	27.00	
Court Computer Fund	13.00*	
Court Reporters' fee for preparation of transcript (per page):		
- with 30+ days notice		6.00
- due between 30 and 8 days		6.75
- due 7 days or less		8.25
Appraisal fee (per appraisal)		100.00
Bank Attachment		51.00
Local costs	40.00	
Court Computer Fund	10.00*	
Bank	1.00	
Bond or recognizance @ Court (each)		3.00
Certified copy under seal of court (per page)		1.00
Certificate of Judgment		25.00
Local costs	15.00	
Court Computer Fund	10.00*	

*Due pursuant to ORC Sec. 1901.261

Cognovit (Judgment by confession)		\$ 43.00
Local costs	30.00	
Court Computer Fund	13.00*	
Contempt motion		40.00
Copies per page, uncertified, payable in advance:		
Photostatic		.05
Computer printout		.10
By fax		.25
(plus postage if applicable)		
Counterclaim		
- Civil		50.00
- Small Claims		30.00
Cross Claim		50.00
Debtors exam		50.00
Local costs	40.00	
Court Computer Fund	10.00*	
Dog Designation Appeal		50.00
(Deposit refunded if appeal is in favor of petitioner)		
Driving Privileges petition and permit		35.00
(Fee paid at time of filing)		
-Amended petition		8.00
Executions (money only)		60.00
Local costs	50.00	
Court Computer Fund	10.00*	
Exemplified Judgment		15.00
Expungement/Record Sealing of Conviction		50.00
(Effective until 10/3/2023)		
Expungement/Record Sealing		
(Effective 10/3/2023)		
<u>Conviction</u>		100.00
<u>Non-conviction</u> (Local Costs only)		50.00
Garnishment		90.00
Local Costs	80.00	
Court Computer Fund	10.00*	

**Due pursuant to ORC Sec. 1901.261*

Hearing or Trial (each)		\$ 8.00
Jury Trial (deposit)		450.00
Juror fees (per day)		
- Per person seated as a juror	20.00	
- Per person summoned for jury service, present for voir dire, but not seated	10.00	
Mailing		
-Certified (additional)		7.00
Over-sized/over-weight		10.00
-Restricted (additional)		10.00
-Ordinary and/or Certificate of mailing		3.00
Over-sized/over-weight		5.00
Motions (other than set out below), Continuances		8.00
-to Modify Judgment		25.00
Local Costs	15.00	
Court Computer Fund	10.00*	
-to Vacate Judgment		25.00
Local Costs	15.00	
Court Computer Fund	10.00*	
-to Transfer (jurisdiction from/to Chillicothe Municipal Court)		50.00
Personal service by Bailiff (per address, maximum 3 attempts)		
- Chillicothe City limits		25.00
- Ross County		50.00
Praeipce for Writ of Execution/Restitution		10.00
Replevins		140.00
Local costs	78.00	
Court Computer Fund	13.00*	
Court Building Fund	23.00**	
Legal Aid Fund/ORC Section 1901.26(C)	26.00	
Returned check charge		25.00

*Due pursuant to ORC Sec. 1901.261

**Due pursuant to ORC Sec. 1901.26(B)

Revivor of Judgment		\$ 60.00
Local costs	50.00	
Court Computer Fund	10.00*	
Sheriff's fees		
Commitment		5.00
Service of warrant to arrest		10.00
Service of subpoena (additional fee for mileage)		6.00
Taking a prisoner before a judge or court (per diem)		5.00
Subpoenas and/or capias (each)		3.00
Substitution of Party		30.00
Witness fees (Deposit required with praecipe)		
- full day		12.00
- half day		6.00
- mileage (round trip, per mile)		.50½
Writ of Execution (Levy)		250.00
-Publication fees shall be paid directly to Publisher by requesting party.		
-Only actual costs will be assessed.		
-Any money remaining on deposit will be refunded to payee.		

**Due pursuant to ORC Sec. 1901.261*