

IN THE CHILLICOTHE MUNICIPAL COURT
CHILLICOTHE, OHIO

2020 MAY -7 PM 1:44

IN THE MATTER OF THE COURT RULES
FOR CRIMINAL, TRAFFIC AND CIVIL CASES
IN THE CHILLICOTHE MUNICIPAL COURT

CVH2000001

IN THE MATTER OF THE FIXING OF
COURT COSTS IN THE CHILLICOTHE
MUNICIPAL COURT, CHILLICOTHE, OHIO

ENTRY PURSUANT TO
R.C. 1901.26

Pursuant to the authority of Section 1901.26 of the Ohio Revised Code, it is the rule of this Court and is hereby ORDERED that the following schedule of costs be effective **May 11, 2020**. These costs are court-assessed costs only.



JOHN B. STREET
Administrative & Presiding Judge
Chillicothe Municipal Court

CIVIL/SMALL CLAIMS CASES
****ALL COSTS MUST BE PRE-PAID****

(Indigent litigants see ORC §2323.311)

Civil action filing fee (other than Evictions)		\$100.00
Basic costs	48.00	
Due pursuant to ORC Section 1901.261	10.00	
Due pursuant to ORC Section 1901.26	26.00	
Due pursuant to ORC Section 1901.26(B)	16.00	
 Additional defendant (each)		 10.00
 Eviction filing fee		 \$145.00
1 or 2 defendants, one address, including ordinary mail and personal service and/or certified mail		
Basic costs	93.00	
Due pursuant to ORC Section 1901.261	10.00	
Due pursuant to ORC Section 1901.26	26.00	
Due pursuant to ORC Section 1901.26(B)	16.00	
 Additional defendant (each)		 10.00
 Writ of Restitution (Red-tag)		
- City (Praeipice for Writ and Personal service)		35.00
 - Ross County (outside city limits) (Praeipice for Writ and Personal service)		 60.00
 Set-Out (Deposit) (Refunded if set-out canceled at least 1 hour before scheduled time.)		 90.00
Note: This fee is for bailiff supervision ONLY. Landlord is solely responsible for hiring and paying movers. If more than 3 hours are required to complete set-out, an additional fee of \$30.00 per hour shall be required.		
 Small Claims filing fee (\$6000.00 maximum claim)		 \$ 65.00
Basic costs	28.00	
Due pursuant to ORC Section 1901.261	10.00	
Due pursuant to ORC Section 1901.26	11.00	
Due pursuant to ORC Section 1901.26(B)	16.00	
 Additional defendant (each)		 10.00
 Transfer from Small Claims to Civil division		 35.00

Additional Party Complaints		\$100.00
Amended Complaint - Civil		25.00
- Small Claims		15.00
Each additional defendant on Amended Complaint		10.00
Appeal - filing and indexing		150.00 *
* Ross County Common Pleas Court-	\$135.00	
Chillicothe Municipal Court-	\$15.00	
Court Reporters' fee for preparation of transcript (per page):		
- with 30+ days notice		4.50
- due between 30 and 8 days		5.25
- due 7 days or less		6.75
Appraisal fee (per appraisal)		100.00
Bank Attachment		41.00
Chillicothe Municipal Court -	40.00	
Bank -	1.00	
Bond or recognizance @ Court (each)		3.00
Certified copy under seal of court (per page)		1.00
Certificate of Judgment		15.00
Cognovit (Judgment by confession)		30.00
Contempt motion		40.00
Copies per page, uncertified, payable in advance:		
Photostatic		.05*
Computer printout		.10*
By fax		.25
*plus postage if applicable		
Counterclaim - Civil		50.00
- Small Claims		30.00
Cross Claim		50.00
Debtors exam		40.00

Dog Designation Appeal (Deposit refunded if appeal is in favor of petitioner)		\$ 50.00
Driving Privileges petition and permit		35.00 *
*Fee paid at time of filing		
-Amended petition		8.00
Executions (money only)		50.00
Exemplified Judgment		15.00
Expungement (Application to Seal Record)		
Conviction -		100.00
Local Costs	50.00	
State Treasurer	30.00	
Local Government	20.00	
Non-conviction (Local Costs only)		50.00
Garnishment		80.00
Garnishment processing - each distribution (Deducted once monthly from payroll monies on deposit)		10.00
Hearing fee		8.00
Jury Trial (deposit)		450.00
Juror fees (per day)		
- Person seated as a juror	20.00	
- Person summoned for jury service, present for voir dire, but not seated	10.00	
Mailing		
-Certified (additional)		7.00
Over-sized/over-weight		10.00
-Restricted (additional)		10.00
-Ordinary and/or Certificate of mailing		3.00
Over-sized/over-weight		5.00
Motions, Continuances		8.00
Motion to Transfer (from/to Chillicothe Municipal Court)		50.00

Personal service by Bailiff (per address, maximum 3 attempts)	
- Chillicothe City limits	\$ 25.00
- Ross County	50.00
Praeipce for Writ of Execution/Restitution	8.00
Replevins	125.00
Returned check charge	25.00
Revivor of Judgment	50.00
Sheriff's fees	
Commitment	5.00
Service of warrant to arrest	10.00
Service of subpoena (additional fee for mileage)	6.00
Taking a prisoner before a judge or court (per diem)	5.00
Subpoenas and/or capias (each)	3.00
Substitution of Party	30.00
Witness fees (Deposit required with praecipec)	
- full day	12.00
- half day	6.00
- mileage (round trip, per mile)	.50½
Writ of Execution (Levy)	250.00**
(Publication fees shall be paid directly to Publisher by requesting party)	

****ONLY ACTUAL COSTS WILL BE ASSESSED.
ANY MONIES REMAINING ON DEPOSIT WILL
BE REFUNDED TO PAYEE UPON SATISFACTION OF COSTS.**