

IN THE CHILLICOTHE MUNICIPAL COURT  
CHILLICOTHE, OHIO

FILED

2018 JAN 25 AM 7:53

IN THE MATTER OF THE COURT RULES  
FOR CRIMINAL, TRAFFIC, AND CIVIL CASES  
IN THE CHILLICOTHE MUNICIPAL COURT

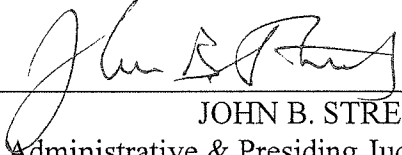
CVH1800001

TINA E. LARGE, CLERK  
MUNICIPAL COURT  
CHILLICOTHE, OHIO

IN THE MATTER OF THE FIXING OF  
COURT COSTS IN THE CHILLICOTHE  
MUNICIPAL COURT, CHILLICOTHE, OHIO

ENTRY PURSUANT TO  
R.C. 1901.26

Pursuant to the authority of Section 1901.26 of the Ohio Revised Code, it is the rule of this Court and is hereby ORDERED that the following schedule of costs be effective **January 25, 2018**. These costs are court-assessed costs only.

  
\_\_\_\_\_  
JOHN B. STREET  
Administrative & Presiding Judge  
Chillicothe Municipal Court

**CIVIL/SMALL CLAIMS CASES**  
**\*\*ALL COSTS MUST BE PRE-PAID\*\***

Civil action filing fee (other than Evictions)	\$100.00
Basic costs	48.00
Due pursuant to ORC Section 1901.261	10.00
Due pursuant to ORC Section 1901.26	26.00
Due pursuant to ORC Section 1901.26(B)	16.00
Additional defendant (each)	10.00
Eviction filing fee	\$145.00
1 or 2 defendants, one address, including ordinary mail and personal service and/or certified mail	
Basic costs	93.00
Due pursuant to ORC Section 1901.261	10.00
Due pursuant to ORC Section 1901.26	26.00
Due pursuant to ORC Section 1901.26(B)	16.00
Small Claims filing fee (\$6000.00 maximum claim)	\$ 65.00
Basic costs	28.00
Due pursuant to ORC Section 1901.261	10.00
Due pursuant to ORC Section 1901.26	11.00
Due pursuant to ORC Section 1901.26(B)	16.00
Additional defendant (each)	10.00
Transfer from Small Claims to Civil division	35.00
Additional Party Complaints	\$100.00
Amended Complaint - Civil	25.00
- Small Claims	15.00
Each additional defendant on Amended Complaint	10.00
Appeal - filing and indexing	150.00 *
* Ross County Common Pleas Court-\$135.00 Chillicothe Municipal Court-\$15.00	

Court Reporters' fee for preparation of transcript (per page):	
- with 30+ days notice	\$ 4.50
- due between 30 and 8 days	5.25
- due 7 days or less	6.75
Appraisal fee (per appraisal)	100.00
BMV (Ohio) Certification	5.00
Bank Attachment	41.00
Chillicothe Municipal Court - \$40.00	
Bank - \$1.00	
Bond or recognizance @ Court (each)	3.00
Certified copy under seal of court (per page)	1.00
Certificate of Judgment	15.00
Cognovit (Judgment by confession)	30.00
Contempt motion	40.00
Copies per page, uncertified, payable in advance:	
Photostatic	.05*
Computer printout	.10*
By fax	.25
<b>*plus postage if applicable</b>	
Counterclaim - Civil	50.00
- Small Claims	30.00
Cross Claim	50.00
Debtors exam	40.00
Dog Designation Appeal	50.00
(Deposit refunded if appeal is in favor of petitioner)	
Driving Privileges petition and permit	25.00 *
<b>*Fee paid at time of filing</b>	
-Amended petition	8.00
Executions (money only)	50.00

Exemplified Judgment		\$ 15.00
Expungement (Application to Seal Record)		
Conviction -		100.00
Local Costs	50.00	
State Treasurer	30.00	
Local Government	20.00	
Non-conviction (Local Costs only)		50.00
Garnishment		80.00
Garnishment processing - each distribution		10.00
(Deducted once monthly from payroll monies on deposit)		
Hearing fee		8.00
Jury Trial (deposit)		450.00
Juror fees (per day)		
- Person seated as a juror	20.00	
- Person summoned for jury service, present for voir dire, but not seated	10.00	
Mailing		
-Certified (additional)		7.00
Over-sized/over-weight		10.00
-Restricted (additional)		10.00
-Ordinary and/or Certificate of mailing		3.00
Over-sized/over-weight		5.00
Motions, Continuances		8.00
Motion to Transfer (from/to Chillicothe Municipal Court)		50.00
Personal service by Bailiff (per address, maximum 3 attempts)		
- Chillicothe City limits		25.00
- Ross County		50.00
Praeipe for Writ of Execution/Restitution		8.00
Replevins		125.00
Returned check charge		25.00

Revivor of Judgment		\$ 50.00
Sheriff's fees		
Commitment		5.00
Service of warrant to arrest		10.00
Service of subpoena		6.00
Taking a prisoner before a judge or court (per diem)		5.00
Subpoenas and/or capias (each)		3.00
Substitution of Party		30.00
Witness fees (Deposit required with praecipe)		
- full day		12.00
- half day		6.00
- mileage (round trip, per mile)		.50½
Writ of Execution (Levy)		250.00**
(Publication fees shall be paid directly to Publisher by requesting party)		
Writ of Restitution (deposit)		
- County		293.00**
Praecipe for Writ	\$ 8.00	
Fee per day, 2 day maximum	200.00	
Personal service	50.00	
Bailiff supervision	35.00	
- City		368.00**
Praecipe for Writ	\$ 8.00	
Fee per day, 2 day maximum	200.00	
Fee assessed by City of Chillicothe	100.00	
Personal service	25.00	
Bailiff supervision	35.00	

**Note:** If more than 2 days are required to complete this process, an additional deposit shall be required.

Mobile Home towing (deposit)	1,000.00**
------------------------------	------------

**\*\*ONLY ACTUAL COSTS WILL BE ASSESSED.  
ANY MONIES REMAINING ON DEPOSIT WILL  
BE REFUNDED TO PAYEE UPON SATISFACTION OF COSTS.**

Revivor of Judgment		\$ 50.00
Sheriff's fees		
Commitment		5.00
Service of warrant to arrest		10.00
Service of subpoena		6.00
Taking a prisoner before a judge or court (per diem)		5.00
Subpoenas and/or capias (each)		3.00
Substitution of Party		30.00
Witness fees (Deposit required with praecipe)		
- full day		12.00
- half day		6.00
- mileage (round trip, per mile)		.50½
Writ of Execution (Levy)		250.00**
(Publication fees shall be paid directly to Publisher by requesting party)		
Writ of Restitution (deposit)		
- County		293.00**
Praecipe for Writ	\$ 8.00	
Fee per day, 2 day maximum	200.00	
Personal service	50.00	
Bailiff supervision	35.00	
- City		368.00**
Praecipe for Writ	\$ 8.00	
Fee per day, 2 day maximum	200.00	
Fee assessed by City of Chillicothe	100.00	
Personal service	25.00	
Bailiff supervision	35.00	

**Note: If more than 2 days are required to complete this process, an additional deposit shall be required.**

Mobile Home towing (deposit)	1,000.00**
------------------------------	------------

**\*\*ONLY ACTUAL COSTS WILL BE ASSESSED.  
ANY MONIES REMAINING ON DEPOSIT WILL  
BE REFUNDED TO PAYEE UPON SATISFACTION OF COSTS.**